

No. 25/319/2011-AWD
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Animal Husbandry and Dairying
O/o Committee for Control and Supervision of Experiments on Animals
(CCSEA)

Delhi Milk Scheme Complex,
Shadipur, Delhi – 110008
Date: 30.07.2024

To,

Dr Surabhi Gupta Chairperson, IAEC
Subharti Medical College
Delhi Haridwar By Pass Road, Meerut, Uttar Pradesh - 250 005
Email: surabhi.gupta32@gmail.com
Mobile: 9897363174

Subject: Renewal of Registratioand Reconstitution of Institutional Animals Ethics
Committee (IAEC)-regarding.

Madam,

The registration of Animal House Facility of your establishment with CCSEA has been **renewed for a period of five years from the date of issue of this letter.**

2. The registration number of Animal House Facility of your establishment is **1204/PO/Re/S/2008/CCSEA for Research for Education purpose on small animals.** Henceforth, the registration number may kindly be quoted in all your future correspondence with this office.

3. The CCSEA has accepted as following members as proposed by the establishment:

Name of the IAEC Members	Designation in IAEC
Dr Surabhi Gupta	Biological Scientist, Chairperson
Dr Lubhan Singh	Scientist from different biological discipline, Member Secretary
Dr Rupesh Kumar Pandey	Scientist from different biological discipline
Dr Surendra Kumar	Veterinarian
Dr Rajeev Ranjan Sharma	Scientist Incharge of Animal House Facility

4. The CCSEA hereby nominates following members to the Institutional Animals Ethics Committee (IAEC) of your establishment:

Nominee Detail	Nominated as
Dr. Ajit Kumar Department of Animal Nutrition, College of Veterinary & Animal Science Sardar Vallabhbhai Patel University Of Agriculture and technology, Modipuram Meerut-250 110 Contact No :9457167044 Email :ajitraj2k@gmail.com	Main Nominee
Dr. Megha Pande Scientist, ICAR - Central Institute For Research on Cattle, Grass Farm Rd, Meerut Cantt., Meerut, Uttar Pradesh-250001 Contact No :9410971314 Email :megha985@gmail.com	Link Nominee

Contd...

Dr. Amrendra Kumar Chaudhary Assistant Professor, Department of Pharmacy, L.L.R.M Medical College, Garh road, Merrut - 250004 (U.P) Contact No :9450883086 Email :amrendrapharma@gmail.com	Scientist from outside the Institute
Ms. Ankita Saxena P-257 Pratap Vihar, Sector – 12, Ghaziabad – 201001, Uttar Pradesh Contact No :7042575312 Email :ankitarajendraraizada@gmail.com	Socially Aware Nominee

(Please note that any change in IAEC members can be made only with prior approval of CCSEA.)

5. The IAEC is valid for a period of five years and is coterminous with renewed period of registration. IAEC is required to be reconstituted at the time of renewal of registration as per CCSEA guidelines.

6. You are requested to convene the meeting of the re-constituted IAEC within 30 days and upload the said minutes through website of CCSEA.

7. In addition, it is to inform that the decision should be taken only by the approved members of the IAEC and the attendance sheet of the minutes of IAEC meeting shall be signed by the approved member along with date. The minimum quorum of six (6) members is required for holding valid IAEC meeting. The Main Nominee, Scientist from outside the Institute and Socially Aware Nominee must be present in such meetings. Link Nominee can attend in case main nominee conveys his unavailability in writing to the chairman IAEC. However, the Link Nominee should be invited once a year to update him/ her about the activities of the IAEC. Any decision taken in the meetings of IAEC without quorum shall be considered invalid.

8. Before commencing research and experiments on any large animal species, it is required for the establishment to get registered with CCSEA for housing the respective species and also get the protocol approved from CCSEA through its web portal.

Yours Sincerely,



(Dr. S. K. Dutta)
Member Secretary (CCSEA)

Copy for necessary action to: Nominees of CCSEA:

The Main Nominee is requested to ensure that the IAEC meetings are held regularly as stipulated in the SOP of CCSEA and submit the Annual Inspection Reports of the Animal House Facility regularly on the Website of CCSEA.